



SECTION 30.0 DEVELOPMENT ORDER EXTENSION

Section 30.01 Purpose

This section describes the process to [extend a development order](#). In accordance with [subsection 2.05.06.E](#) of the [Unified Land Development Code \(LDC\)](#), within three (3) months before the expiration of any development order, the developer may request an extension not to exceed twelve (12) months. A maximum of three (3) extensions may be granted provided the development has a valid certificate of concurrency.

Section 30.02 Review Authority

The Planning Manager is the level of authority to approve the extension of a development order.

Section 30.03 Application Process

- A. The Applicant shall be required to submit to the City a completed [development order extension application](#) and nonrefundable filing fee of \$200.00 (payable to 'City of Palm Coast'). A meeting with City Staff is recommended for submittal of the application package.
- B. Per [subsection 2.05.04](#) of the [LDC](#), the application package will undergo a completeness review by the City.
- C. Upon acceptance, the application package shall be reviewed for compliance.
- D. The City will issue a letter to either deny, approve, or approve with conditions the request upon satisfying compliance review.

**DEVELOPMENT ORDER EXTENSION – Fee \$200.00**

CD Plus Application #: _____ Application Submittal Date: _____
Fee Paid: \$ _____ Date of Acceptance: _____
Employee Name Accepting Application (print name): _____
Rejected on _____ Rejected by: _____
Reason for Rejection: _____

PROJECT NAME:	
LOCATION:	
PROPERTY OWNER:	
MAILING ADDRESS:	
PHONE #:	FAX #:
	E-MAIL:
APPLICANT:	
MAILING ADDRESS:	
PHONE #:	FAX #:
	E-MAIL:
PROPERTY APPRAISER'S PARCEL #(s):	
LEGAL DESCRIPTION:	
ZONING DISTRICT:	FUTURE LAND USE DESIGNATION:
TOTAL ACRES (size of property):	NUMBER OF LOTS:
DATE DEVELOPMENT ORDER EXPIRES:	
DATE CONCURRENCY EXPIRES:	
AMOUNT OF CONCURRENCY APPROVED FOR:	
AMOUNT OF CONCURRENCY PAID:	
STATE REASON (S) FOR THE EXTENSION: _____	

**SIGNATURE AND NOTRIZATION**

I / We certify and acknowledge that the information contained herein is true and correct to the best of my/our knowledge.

Signature of Applicant

Signature of Applicant

Print Name

Print Name

State of _____ County of _____

The foregoing application as acknowledge before me on the _____ day of _____, 20____ by _____ who is/are personally known to me, or who has/have produced _____ as identification.

(Seal)

Signature of Notary Public, State of Florida

Development Order Extension Application (sheet 2 of 2)



Property Owner Letter of Authorization

*****IF APPLICANT IS NOT THE PROPERTY OWNER*****

Dear Planning Manager,

I / We,

(All property owners)

being the current property owner(s) of the property legally described as Parcel Number(s)

and also described as Subdivision _____,

Section _____, Block _____, Lot _____, OR

Street Address or Physical Location:

Do hereby designate and authorize

(name of agent / applicant)

representing _____

(Individual or Corporate Name)

to sign on my/our behalf, as my/our agent to submit an application for a

(type of application)

for the property described above.

Signature of property owner

Print name

Signature of property owner

Print name

NOTARY: This instrument was acknowledged before me on this _____ day of _____,

20____ by _____ who is/are personally known to me, or

who has/have produced _____ as identification.

(SEAL)

Signature of Notary Public, State of Florida



AFFIDAVIT OF CORPORATE IDENTITY / AUTHORITY

STATE OF _____

COUNTY OF _____

COMES NOW, _____, being first duly sworn, who deposes and says:

(1) That he/she is the _____, an officer of _____ corporation existing under the laws of the State of _____.

(2) That he/she is authorized to execute the following deeds or instruments on behalf of the above named corporation: _____ relating to the following described real property:

(3) That this affidavit is made to induce the City of Palm Coast to accept the above described property.

Signature of owner OR person authorized to represent this application

Signature

Print name

Signature

Print name

NOTARY: This instrument was acknowledged before me on this _____ day of _____, 20____ by _____ who is/are personally known to me, or who has/have produced _____ as identification.

(SEAL)

Signature of Notary Public, State of Florida



JOINDER AND CONSENT AFFIDAVIT

JOINDER AND CONSENT BY _____
Name of Lending Institution / Mortgage Holder

COME NOW, _____ and Joins and Consents to the
covenants and conditions set forth herein and hereunto sets his hand and seal this ____ day
of _____, 20__.

ATTEST:

Name of Lending Institution

Corporate Secretary

Corporate President

Printed Name

Printed Name

ACKNOWLEDGEMENT

The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by
_____, who is/are personally known to me or who
has produced _____ as identification and who did execute said
instrument for the purpose therein expressed.

WITNESS my hand and official seal the day month and year aforesaid.

NOTARY PUBLIC (SEAL)

NOTARY PUBLIC SIGNATURE